

Bowland Forest (Lower Division) Parish Council

A Meeting was held on 5th August 2020 in the Social Hall, Whitewell at 6.30p.m. Due to Covid-19, social distancing was upheld.

Present at the Meeting: Councillors J. Alpe, Miss E. Leeming, S. Miller, G. Robinson, T. Robinson and Clerk, Mrs W.E. Leeming. There were no apologies.

Minutes of the Last Meeting held on 14th November 2019 were read, all agreed and were signed by the Chairman Councillor J. Alpe.

Matters Arising from the last meeting: Due to Covid-19

(A) Cheques had been authorised to be paid

- (i) Clerk, Administration and stationery = £460.00 dated 14th November 2019.
- (ii) Duchy of Lancaster – Ground Rent = £12.00 dated 2nd March 2020.
- (iii) Hire of Whitewell Social Hall = £150.00 dated 3rd March 2020
- (iv) Allied Westminster Social Hall Insurance = £477.95 dated 2nd June 2020

(B) Planning Application Number: 3/2020/0149 Applicant: Mr Lee Banner

Proposal: Construction of a single storey extension to rear. Resubmission of 3/2019/0626 at Iron Forge, Whitewell Road, Cow Ark. Due to Covid-19, the Parish Councillors had viewed online and the Clerk sent a letter to RVBC on the 29th March 2020 stating that the Parish Councillors had NO OBJECTIONS to the plans submitted online. Councillor S. Miller has since checked the planning application and it has been approved with conditions.

(C) Planning Application Number: 3/2020/0204 Applicant: Mrs Swindler

Lees House Farm, Whitewell Road, Cow Ark. Application for a new dwelling.

Due to Covid-19, the Parish Councillors had viewed online and the Clerk sent a letter to RVBC on the 11th May 2020 stating that the Parish Councillors had NO OBJECTIONS to the plans submitted online. Councillor S. Miller has since checked the Planning Application and it has been refused.

MATTERS ARISING: Accounts 2019/2020. The Parish Councillors closely scrutinised the Parish Accounts 2019/2020 which had been signed by the Auditor.

- (i) Certificate of Exemption AGAR 2019/2020 PART 2
- (ii) Annual Internal Audit Report 2019/2020
- (iii) Annual Governance Statement 2019/2020
- (iv) Accounting Statements 2019/2020

All papers were agreed and the appropriate papers were signed, dated and logged by the Chairman, Councillor J. Alpe and the Clerk, Mrs W.E. Leeming. Photocopies made to go onto the website and noticeboards for public scrutiny. Copies to go to PFK Littlejohn Accountants; to meet the Covid-19 extended deadline of September 2020.

Any Other Business: E-mail letter from Maureen Fenton and Ruth Thompson RE: Clitheroe Heritage Open days 11th-20th September 2020. The Councillors acknowledged the event and decided that due to Covid-19 it would be better to see what progressed.

There being no other business, the meeting closed at 7.05p.m.