

Bowland Forest (Lower Division) Parish Council
Minutes of the annual meeting held on 19th May 2025 at 6.30pm
in the Inn at Whitewell

PRESENT Cllrs J Alpe (Chairman), S Miller, T Robinson, G Robinson and C Bowman
Mrs S Pinder (Clerk)

MINUTES

Minutes of the previous meeting were circulated, read and approved

MATTERS ARISING

CORONATION GARDEN

The UK shared prosperity fund grant is available from RVBC. Clerk to contact Lydia Richards to see if she is willing to apply on behalf of the parish council
At the moment councillors are paying for items required

PLANNING

Radholume Land

Proposed addition of solar panels to agricultural barn. No Objections

Burholme Farm

Proposed replacement of existing septic tank with new sewage treatment plant. No objections

Browsholme Hall

Planning permission for regularisation of unauthorised biomass (energy cabin) facility.

Listed Building Consent for regularisation of unauthorised biomass (energy cabin) facility.

INSURANCE

Allied Westminster Insurance renewal is due. The insurers have asked for it to be pointed out that no cover is held for subsidence, councillors felt this was not necessary
Councillors agreed to opt for a 5 year policy at a cost of £555.72 per year. Clerk to send payment

ACCOUNTS

BANK ACCOUNT £2647.59

EXPENDITURE

Duchy of Lancaster – ground rent £12.00 - Paid
Whitewell Social Hall -£140.00 - Paid
Allied Westminster Insurance £555.72 - paid

INCOME

Precept £1650.00

ANNUAL AUDIT

- a) The annual governance statement was approved
- b) The Accounting statements were approved
- c) The Bank Reconciliation was approved
- d) The Certificate of exemption was agreed

Mrs Eileen Joy has agreed to undertake the Internal Annual Audit

All documents were signed and dated, clerk to publicise on the website and send certificate of exemption to external auditors

ANY OTHER BUSINESS

Clerk's position

Mrs Pinder has said that she would like to stand down from the position but is happy to stay until a replacement has been found

Meeting closed 7.40pm