

BOWLAND FOREST (LOWER DIVISION) PARISH COUNCIL

Minutes of Annual Meeting held on 28th May 2026 in Whitewell Social Hall at 6pm

PRESENT – Cllr J Alpe (Chairman), T Robinson, G Robinson, S Miller and C Bowman
Mrs Sandra Pinder, Miss Kirsty Robinson (Clerk)

APOLOGIES

No apologies received

MINUTES

Minutes from the previous meeting were read, approved and signed

MATTERS ARISING

Insurance

Allied Westminster Insurance renewal is due. The insurance renewal was discussed and all happy with the current details and the sum insured of the hall. It was agreed that no rebuild cost assessment needed. Go ahead with renewal and post cheque.

PLANNING

Cow Ark Farm – Ref: 3/2026/0053

Objection has been submitted via email on behalf of the parish council.

Lords objection has been submitted by them there selves.

Decision - APPROVED WITH CONDITIONS (29/04/2026) KR to circulate the conditions apposed

Crane Wood Farm – Ref: 3/2026/0195

Proposed replacement of existing agricultural building.

No objections from councillors and none on website at present.

The Stables – Ref: 3/2026/0372

Certificate of lawfulness for proposed solar panels and air source heat pump.

No comments raised by Parish Council councillors.

BANK ACCOUNT

Barclays Bank £3,474.55

EXPENDITURE

None recorded

INCOME

Precept - £1,725

ANNUAL AUDIT

- a) The annual governance statement was approved
- b) The Accounting statements were approved
- c) The Bank Reconciliation was approved
- d) The Certificate of exemption was agreed

Mrs Eileen Joy has agreed to undertake the Internal Annual Audit All documents were signed and dated, clerk to publicise on the website and send certificate of exemption to external auditors

ANY OTHER BUSINESS

Replacement window has been made however waiting to be fitted.

Email address has been sorted and direct debit has been set up - £10.56pm 1st June first payment.

Clerk Salary was discussed and KR to keep an hourly track of working hours being done.

Meeting closed 7.00pm